

FACILITY MEMBERSHIP CRITERIA/GUIDELINES/RULES

- Passes may be purchased during normal recreation center operating hours.
- Proof of residency is required at the time of purchase or renewal to receive the resident discount.
- Parent or guardian must be present to register a member under 18 years of age

Proving residency is simple and provides multiple options!

In order to receive or renew a Resident Privilege Card (RPC), an applicant must submit BOTH (Proof of Identification) and (Proof of Residence).

All you need to bring is:

Picture ID/Proof of Identification (16 years of age and older)

1. Valid Missouri Driver's License
2. Valid Missouri Identification Card (available at Driver's License Bureau)
3. Valid Military Identification Card



Plus ONE of the following:

Proof of Residence

1. An unpaid utility bill (gas/electric, water/sewer, trash, telephone or cable) with matching address.
2. Your current St. Charles County Property Tax notice with your name and address.
3. Your most recent personal income tax statement.
4. An up-to-date rental lease. A current rent receipt with your name and address on a printed form with name and telephone number of manager/owner.
5. A current Car Registration.
6. A current Voter Registration.
7. Personal check with a pre-printed name and address.

NOTES:

- a. Individuals under the age of 16 must have a parent/guardian with them at the time of RPC issuance.
 - b. **If the picture ID does not include a current address**, you will be required to provide an additional second proof of current address along with the picture ID.
- There are **no refunds** issued once an Annual Pass is purchased.
 - Annual Pass Holders must comply with facility rules and regulations of the Parks and Recreation Department or the privilege of using the facility and its amenities may be revoked without a refund.
 - **Children ages 8 and under are not allowed to use the fitness area or track. Children age 9-15 may only utilize the track only when accompanied by a parent. Children between the ages of 12-15 may use the Fitness Area after successfully completing a Youth Fitness Orientation at an additional cost.**
 - Annual Pass Holders are expected to carry their "cards" on them at all times in order to receive the appropriate rates, services, or privileges. This is for the Pass Holder's benefit. If a card is forgotten, the appropriate Non-Pass Holder fee will be charged for the services.
 - There is a \$5 fee for the replacement of a lost or stolen card.
 - All family members must be declared when a card is initially purchased.
 - A picture is required for each individual age 3 and older being issued a card.
 - Misuse of membership ID and/or privileges may result in cancellation or suspension of membership.
 - **Definition of Family:**
 - A **Resident Family** is defined as up to five people residing at the same address within the corporate limits of the City of O'Fallon. The cost of each additional individual over the limit of five is \$25 per year.
 - A **Non-Resident Family** is defined as up to four people residing at the same address outside of the corporate limits of the City of O'Fallon. The cost of each additional individual over the limit of four is \$50 per year.

MEMBERSHIP TYPES AND FEES

- _____ Regular RSC Membership – Fees listed on the front of this form
Initials
- _____ RSC Plus Membership – Regular membership plus basic land aerobics classes at no charge. Ask the front desk staff for details.
Initials
- _____ All memberships have the option of an annual payment or a monthly payment.
Initials
- _____ Individuals choosing to purchase a pass using monthly installments will be subject to a \$50.00 re-activation fee if a pass is cancelled and a request for a new membership occur within twelve months of the membership being issued.
Initials

HOW DID YOU LEARN ABOUT OUR SERVICES?

- _____ Community News Newspaper _____ Suburban Journal Newspaper _____ Coupon
- _____ Flyer _____ TV Commercial _____ Referral
- _____ Renewal _____ Recreation Guide (Brochure)
- _____ Other (please explain) _____

The Renaud Spirit Center will be closed the week after Labor Day for building-wide cleaning and maintenance. We will perform this task once a year to ensure a facility that is well-kept and running efficiently.